IMPORTANT NOTICE REGARDING THIS MEETING: To protect our residents, officials, and staff, and in alignment with the Governor's recent Executive Order N 29-20 in which certain teleconference requirements of the Brown Act have been suspended, including the requirement to provide a physical location for members of the public to participate in the meeting, this meeting will be held by Teleconference.

BY TELECONFERENCE
VIA
ZOOM MEETING



Meeting URL: https://tinyurl.com/yak638rm

Meeting ID: 915 7750 5144

Phone: +1(669) 900-9128

REGULAR MEETING CITIZENS' INFRASTRUCTURE OVERSIGHT COMMISSION AGENDA

Wednesday, June 10, 2020 6:30 p.m.

AGENDA AND STAFF REPORTS ARE ALSO AVAILABLE FOR PUBLIC REVIEW ON THE CITY'S WEBSITE AT <u>WWW.CITYOFORINDA.ORG</u>. SELECT MEETING CALENDAR AND SCROLL DOWN TO CITIZEN'S INFRASTRUCTURE OVERSIGHT COMMISSION (CIOC) MEETING.

For this meeting, there will be no physical location from which members of the public may observe the meeting. Instead:

- Members of the public are welcome to observe and address the CIOC telephonically, at the appropriate time for public comment during the meeting, following these instructions:
 - To listen to the meeting on-line through your web browser: https://tinyurl.com/yak638rm
 - To listen to the meeting through the Zoom app on your personal device, open the Zoom app, enter the Zoom Meeting ID 915 7750 5144
 - To listen to the meeting on your telephone, dial +1(669) 900-9128 and at the prompt enter the Zoom Meeting ID 915 7750 5144 and press #.
- Please note that due to the remote nature of the meeting, the City of Orinda cannot guarantee that the network or its site will not experience technical interruptions. To ensure that the CIOC receives your comments, we strongly encourage you to submit your comments in writing in advance of the meeting by following instructions below.
- Members of the public are welcome to submit written comments via email to fkhorashadi@cityoforinda.org by 12:00 pm on the day of the meeting. Those e-mails will be forwarded to the Commissioners. They will be included in the meeting minutes and be made available upon request to Farah Khorashadi at her email listed above.
- Comments may also be submitted by e-mail during the meeting up until the closure of public comment period on the relevant agenda item. These will be read into the record by staff at their normal cadence and will be limited to a maximum of 3 minutes. To be read into the record, e-mail must contain in the subject line "Public Forum Not on the Agenda" or "Public Comment –Agenda Item #" with the relevant agenda item indicated.
- During the meeting, the Chair will call for public comment. If you wish to address the CIOC, please so indicate by using the "raise your hand" function at that time and the Chair will add you to the speaker list and call your name when it is your turn.

A. Call to Order

B. Roll Call

Commissioners: Walter Bell, Jerry Condon, Chris Decareau, Jud Hammon, Bill Hurrell, Terry Murphy, Richard Nelson

C. Adoption of Agenda

D. Public Forum

The Public Forum provides an opportunity for members of the public to speak on any item within the jurisdiction of the Commission that does not appear on the agenda. A speaker has the option of addressing an item listed on the agenda if the speaker will not be present when that item is taken up. Public comment is generally limited to 3 minutes per speaker. If you would like to speak during the Public Forum, or on any item listed on the agenda, you are invited to submit a Speaker Card. The optional information you provide on the Speaker Card is made available for public inspection upon request and is subject to disclosure. You will be permitted to speak even if you decline to submit a Speaker Card.

E. Discussion - Draft Expenditure Plan for Add-On Sales Tax Ballot Measure for November 2020

F. Discussion – Future Storm Drain Projects

G. Staff Updates (10 Minutes)

- 1. Update Public Information and Outreach
- 2. Update 2019 Pavement Rehabilitation Project
- 3. Update 2020 Pavement Rehabilitation Project

H. Matters Initiated

Consideration of matters Commissioners wish to initiate for placement on a future CIOC agenda

I. Adjournment – The next regularly scheduled CIOC meeting is July 8, 2020

I, Sheri Marie Smith, City Clerk, declare under penalty of perjury under the laws of the State of California that this agenda has been posted at least 72 hours in advance at the Orinda City Offices. Additional copies are available at the Orinda Library, the Orinda Community Center, and on the City's website at www.cityoforinda.org

Sheri Marie Smith, City Clerk

ORINDA EXPENDITURE PLAN FOR 1% TRANSACTION AND USE TAX (TUT or "ADD-ON SALES TAX")

Assumptions:

Orinda Voters approve November 2020 Ballot Measure

All Cost Estimates and Revenue based on "Today's Dollars"

All drainage design/permit costs funded by Drainage Impact Fees (210)

Annual drainage facility maintenance costs funded by Drainage Impact Fees (210) \$150,000 per year Assumed \$0 Beginning Balance for FY 2021 is calculated based on current fund balance of \$3.4M is already entirely encumbered for scheduled projects/programs In FY 2021, limited Fire Fuel Mgmt since start after November 2020 election

Pro-rated Revenue First Full FY with from 4/1/21 1% TUT

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YEAR OF TUT	0	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	TOTALS
FISCAL YEAR	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	FY 2033	FY 2034	FY 2035	FY 2036	FY 2037	FY 2038	FY 2039	FY 2040	FY 2041	
Beginning Balance	\$0	\$980.000	\$2,488,000	\$994.000	\$0	\$0	\$0	\$104.000	\$1,212,000	\$2.064.000	\$2,920,000	\$3,781,000	\$3,647,000	\$3,518,000	\$3,394,000	\$2,905,000	\$3.121.000	\$2,242,000	\$1.468.000	\$999,000	\$535,000	
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ASSUMED 1% TUT ANNUAL REVENUE	\$1,460,000	\$2.340.000	\$2,340,000	\$2.340.000	\$2,340,000	\$2.340.000	\$2,340,000	\$2,340,000	\$2,340,000	\$2.340.000	\$2,340,000	\$2,340,000	\$2,340,000	\$2,340,000	\$2,340,000	\$2,340,000	\$2.340.000	\$2,340,000	\$2,340,000	\$2,340,000	\$2,340,000	\$48,260,000
Existing General Fund Contribution for Fire Prevention/Vegetation Management	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000		\$50,000		\$50,000	\$50,000		\$50,000	\$50,000	\$50,000	\$50,000		\$50,000	\$50,000	\$50,000	\$50,000	\$1,050,000
Additional Loaned General Fund \$ from Reserves	\$0	\$0	\$0	\$802,000	\$648,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,450,000
TOTAL ANNUAL REVENUE	\$1,510,000	\$2,390,000	\$2,390,000	\$3,192,000	\$3,038,000	\$2,390,000	\$2,390,000	\$2,390,000	\$2,390,000	\$2,390,000	\$2,390,000	\$2,390,000	\$2,390,000	\$2,390,000	\$2,390,000	\$2,390,000	\$2,390,000	\$2,390,000	\$2,390,000	\$2,390,000	\$2,390,000	\$50,760,000
General Fund Loan Repayment with 3% annual interest																						
Repay General Fund Reserves	\$0	\$0	\$0	\$0	\$0	(\$1,520,000)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	(\$1,520,000)
City Owned Properties																						
Community Center/City Hall	(\$20,000)	(\$20,000)	(\$5,000)	(\$5,000)	(\$5,000)	(\$5,000)	(\$5,000)	(\$5,000)	(\$5,000)	(\$5,000)	(\$5,000)	(\$5,000)	(\$5,000)	(\$5,000)	(\$5,000)	(\$5,000)	(\$5,000)	(\$5,000)	(\$5,000)	(\$5,000)	(\$5,000)	(\$135,000)
Orinda Oaks Park	(\$50,000)	(\$160,000)	(\$160,000)	(\$50,000)	(\$50,000)	(\$50,000)	(\$50,000)	(\$50,000)	(\$50,000)	(\$50,000)	(\$50,000)	(\$50,000)	(\$50,000)	(\$50,000)	(\$50,000)	(\$50,000)	(\$50,000)	(\$50,000)	(\$50,000)	(\$50,000)	(\$50,000)	(\$1,270,000)
FUTURE Wilder Staging Area-Parcel II (GHAD easement)	\$0	(\$10,000)	(\$10,000)	(\$10,000)	(\$10,000)	(\$10,000)	(\$10,000)	(\$10,000)	(\$10,000)	(\$10,000)	(\$10,000)	(\$10,000)	(\$10,000)	(\$10,000)	(\$10,000)	(\$10,000)	(\$10,000)	(\$10,000)	(\$10,000)	(\$10,000)	(\$10,000)	(\$200,000)
Zander Lots	\$0	(\$5,000)	(\$5,000)	(\$5,000)	(\$5,000)	(\$5,000)	(\$5,000)	(\$5,000)	(+0)000)	(\$5,000)	(\$5,000)	(\$5,000)	(\$5,000)	(\$5,000)	(\$5,000)	(\$5,000)	(\$5,000)	(\$5,000)	(\$5,000)	(\$5,000)	(\$5,000)	(\$100,000)
Camino Pablo Corridor (Hwy 24 to El Toyonal)	(\$50,000)	(\$100,000)	(\$50,000)	(\$20,000)	(\$20,000)	(\$20,000)	(\$20,000)	(\$20,000)	(1 -77	(\$20,000)	(\$20,000)	(\$20,000)	(\$20,000)	(\$20,000)	(\$20,000)	(\$20,000)	(\$20,000)	(\$20,000)	(\$20,000)	(\$20,000)	(\$20,000)	(\$560,000)
Camino Pablo near North Lane-Ardilla Intersection	(\$35,000)	(\$35,000)	(\$5,000)	(\$5,000)	(\$5,000)	(\$5,000)	(\$5,000)	(\$5,000)	(\$5,000)	(\$5,000)	(\$5,000)	(\$5,000)	(\$5,000)	(\$5,000)	(\$5,000)	(\$5,000)	(\$5,000)	(\$5,000)	(\$5,000)	(\$5,000)	(\$5,000)	(\$165,000)
Camino Pablo along Wagner Ranch Elementary	(\$20,000)	(\$20,000)	(\$5,000)	(\$5,000)	(\$5,000)	(\$5,000)	(\$5,000)	(\$5,000)	(\$5,000)	(\$5,000)	(\$5,000)	(\$5,000)	(\$5,000)	(\$5,000)	(\$5,000)	(\$5,000)	(\$5,000)	(\$5,000)	(\$5,000)	(\$5,000)	(\$5,000)	(\$135,000)
SUBTOTAL	(\$175,000)	(\$350,000)	(\$240,000)	(\$100,000)	(\$100,000)	(\$100,000)	(\$100,000)	(\$100,000)	(\$100,000)	(\$100,000)	(\$100,000)	(\$100,000)	(\$100,000)	(\$100,000)	(\$100,000)	(\$100,000)	(\$100,000)	(\$100,000)	(\$100,000)	(\$100,000)	(\$100,000)	(\$2,565,000)
Public R/W Clearance																						
Evacuation Routes	(\$125,000)	(\$250,000)	(\$250,000)	(\$150,000)	(\$75,000)	(\$75,000)	(\$75,000)	(\$75,000)	(\$75,000)	(\$75,000)	(\$75,000)	(\$75,000)	(\$75,000)	(\$75,000)	(\$75,000)	(\$75,000)	(\$75,000)	(\$75,000)	(\$75,000)	(\$75,000)	(\$75,000)	(\$2,050,000)
Other Major Corridors	(\$50,000)	(\$100,000)	(\$160,000)	(\$150,000)	(\$75,000)	(\$75,000)	(\$75,000)	(\$75,000)	(\$75,000)	(\$75,000)	(\$75,000)	(\$75,000)	(\$75,000)	(\$75,000)	(\$75,000)	(\$75,000)	(\$75,000)	(\$75,000)	(\$75,000)	(\$75,000)	(\$75,000)	(\$1,735,000)
All Public Streets	\$0	\$0	(\$50,000)	(\$100,000)	(\$100,000)	(\$50,000)	(\$50,000)	(\$50,000)	(\$50,000)	(\$50,000)	(\$50,000)	(\$50,000)	(\$50,000)	(\$50,000)	(\$50,000)	(\$50,000)	(\$50,000)	(\$50,000)	(\$50,000)	(\$50,000)	(\$50,000)	(\$1,050,000)
SUBTOTAL	(\$175,000)	(\$350,000)	(\$460,000)	(\$400,000)	(\$250,000)	(\$200,000)	(\$200,000)	(\$200,000)	(\$200,000)	(\$200,000)	(\$200,000)	(\$200,000)	(\$200,000)	(\$200,000)	(\$200,000)	(\$200,000)	(\$200,000)	(\$200,000)	(\$200,000)	(\$200,000)	(\$200,000)	(\$4,835,000)
Fire Fuel Reduction and Vegetation Management (City Owned + Public R/W)	(\$350,000)	(\$700,000)	(\$700,000)	(\$500,000)	(\$350,000)	(\$300,000)	(\$300,000)	(\$300,000)	(\$300,000)	(\$300,000)	(\$300,000)	(\$300,000)	(\$300,000)	(\$300,000)	(\$300,000)	(\$300,000)	(\$300,000)	(\$300,000)	(\$300,000)	(\$300,000)	(\$300,000)	(\$7,400,000) 15
Drainage																						
Near Term High Priority Culvert Rehab under Arterial & Collectors																						4 1
Locations under Coral, Ivy, Rheem, Orchard, Moraga, Canon, Van Tassel, Ranch, etc.	\$0	\$0		(\$3,500,000)	(\$2,500,000)	\$0		\$0	\$0 \$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0 \$0	(\$10,000,000)
Long Term Overall Public Storm Drain System (\$20M Construction Only)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
SUBTOTAL	\$0	\$0	(\$3,000,000)	(\$3,500,000)	(\$2,500,000)	\$0	(\$1,000,000)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	(\$10,000,000) 20
Roadway Pavement																						
Public Road Pavement Rehab/Maintenance from TUT	\$0	\$0	\$0	\$0	\$0	(\$380,000)	(\$794,000)	(\$788,000)	(\$1,042,000)	(\$1,036,000)	(\$1,029,000)	(\$2,022,000)	(\$2,015,000)	(\$2,008,000)	(\$2,371,000)	(\$1,664,000)	(\$2,757,000)	(\$2,650,000)	(\$2,343,000)	(\$2,336,000)	(\$2,329,000)	(\$27,564,000)
SUBTOTAL	\$0	\$0	\$0	\$0	\$0	(\$380,000)	(\$794,000)	(\$788,000)	(\$1,042,000)	(\$1,036,000)	(\$1,029,000)	(\$2,022,000)	(\$2,015,000)	(\$2,008,000)	(\$2,371,000)	(\$1,664,000)	(\$2,757,000)	(\$2,650,000)	(\$2,343,000)	(\$2,336,000)	(\$2,329,000)	(\$27,564,000) 56
Emergency Planning Program																						
Fully Loaded Salary & Benefits (increase on average 1%/year)	(\$160,000)	(\$162,000)	(\$164,000)	(\$166,000)	(\$168,000)	(\$170,000)	(\$172,000)	(\$174,000)	(1 -77	(\$178,000)	(\$180,000)	(\$182,000)	(\$184,000)	(\$186,000)	(\$188,000)	(\$190,000)	(\$192,000)	(\$194,000)	(\$196,000)	(\$198,000)	(\$200,000)	(\$3,780,000)
Program Expenses	(\$20,000)	(\$20,000)	(\$20,000)	(\$20,000)	(\$20,000)	(\$20,000)	(\$20,000)	(\$20,000)	(\$20,000)	(\$20,000)	(\$20,000)	(\$20,000)	(\$20,000)	(\$20,000)	(\$20,000)	(\$20,000)	(\$20,000)	(\$20,000)	(\$20,000)	(\$20,000)	(\$20,000)	(\$420,000)
SUBTOTAL	(\$180,000)	(\$182,000)	(\$184,000)	(\$186,000)	(\$188,000)	(\$190,000)	(\$192,000)	(\$194,000)	(\$196,000)	(\$198,000)	(\$200,000)	(\$202,000)	(\$204,000)	(\$206,000)	(\$208,000)	(\$210,000)	(\$212,000)	(\$214,000)	(\$216,000)	(\$218,000)	(\$220,000)	(\$4,200,000)
TOTAL ANNUAL EXPENDITURES	(\$530,000)	(\$882,000)	(\$3,884,000)	(\$4,186,000)	(\$3,038,000)	(\$2,390,000)	(\$2,286,000)	(\$1,282,000)	(\$1,538,000)	(\$1,534,000)	(\$1,529,000)	(\$2,524,000)	(\$2,519,000)	(\$2,514,000)	(\$2,879,000)	(\$2,174,000)	(\$3,269,000)	(\$3,164,000)	(\$2,859,000)	(\$2,854,000)	(\$2,849,000)	(\$50,684,000)
																						4
ENDING BALANCE	\$980,000	\$2,488,000	\$994,000	\$0	\$0	\$0	\$104,000	\$1,212,000	\$2,064,000	\$2,920,000	\$3,781,000	\$3,647,000	\$3,518,000	\$3,394,000	\$2,905,000	\$3,121,000	\$2,242,000	\$1,468,000	\$999,000	\$535,000	\$76,000	

	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	FY 2033	FY 2034	FY 2035	FY 2036	FY 2037	FY 2038	FY 2039	FY 2040	FY 2041	TOTALS
Target Expenditure for Roadway Pavement	\$2,600,000	\$2,600,000	\$2,600,000	\$2,600,000	\$2,600,000	\$2,600,000	\$2,600,000	\$2,600,000	\$2,600,000	\$2,600,000	\$2,600,000	\$3,600,000	\$3,600,000	\$3,600,000	\$3,600,000	\$3,600,000	\$3,600,000	\$3,600,000	\$3,600,000	\$3,600,000	\$3,600,000	\$64,600,000
Annual Average Revenue for Roads (Other Dedicated Funding Sources)																						
Gas Tax (200) (\$850k-\$250 Sr. Eng & Traffic Signals)	\$600,000	\$606,000	\$612,000	\$618,000	\$624,000	\$630,000	\$636,000	\$642,000	\$648,000	\$654,000	\$661,000	\$668,000	\$675,000	\$682,000	\$689,000	\$696,000	\$703,000	\$710,000	\$717,000	\$724,000	\$731,000	\$13,926,000
CCTA Return to Source (330)	\$370,000	\$370,000	\$370,000	\$370,000	\$370,000	\$370,000	\$370,000	\$370,000	\$370,000	\$370,000	\$370,000	\$370,000	\$370,000	\$370,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,180,000
Vehicle Impact Fee (335)	\$1,100,000	\$1,100,000	\$1,100,000	\$800,000	\$800,000	\$800,000	\$800,000	\$800,000	\$540,000	\$540,000	\$540,000	\$540,000	\$540,000	\$540,000	\$540,000	\$540,000	\$540,000	\$540,000	\$540,000	\$540,000	\$540,000	\$14,320,000
Subtotal	\$2,070,000	\$2,076,000	\$2,082,000	\$1,788,000	\$1,794,000	\$1,800,000	\$1,806,000	\$1,812,000	\$1,558,000	\$1,564,000	\$1,571,000	\$1,578,000	\$1,585,000	\$1,592,000	\$1,229,000	\$1,236,000	\$1,243,000	\$1,250,000	\$1,257,000	\$1,264,000	\$1,271,000	\$33,426,000
Differential in Target Road Funding	(\$530,000)	(\$524,000)	(\$518,000)	(\$812,000)	(\$806,000)	(\$800,000)	(\$794,000)	(\$788,000)	(\$1,042,000)	(\$1,036,000)	(\$1,029,000)	(\$2,022,000)	(\$2,015,000)	(\$2,008,000)	(\$2,371,000)	(\$2,364,000)	(\$2,357,000)	(\$2,350,000)	(\$2,343,000)	(\$2,336,000)	(\$2,329,000)	(\$31,174,000)
TUT Allocation for Road Pavement	\$0	\$0	\$0	\$0	\$0	\$380,000	\$794,000	\$788,000	\$1,042,000	\$1,036,000	\$1,029,000	\$2,022,000	\$2,015,000	\$2,008,000	\$2,371,000	\$1,664,000	\$2,757,000	\$2,650,000	\$2,343,000	\$2,336,000	\$2,329,000	\$27,564,000
StreetSaver Funding Scenario	\$2,070,000	\$2,076,000	\$2,082,000	\$1,788,000	\$1,794,000	\$2,180,000	\$2,600,000	\$2,600,000	\$2,600,000	\$2,600,000	\$2,600,000	\$3,600,000	\$3,600,000	\$3,600,000	\$3,600,000	\$2,900,000	\$4,000,000	\$3,900,000	\$3,600,000	\$3,600,000	\$3,600,000	\$60,990,000

~Not Shown above (but included in Chart) - 2020 Paving Project is \$4.6M

Gas Tax has annual escalator based SB1 law (1% est.)

Vehicle Impact Fee will be revisited in 2022 and every 5 years thereafter - expect reduction in fee

CCTA Return to Source Measure J expires in 2034